Dr Vikhe Patil Foundation's
Vikhe Patil Memorial School
Pune

NOTICE
ADMISSION TO Jr. KG
(OPEN SEATS - 90)
FOR THE ACADEMIC YEAR 2025 – 2026

1. Application forms for admission to Jr.KG will be available **ONLINE** at www.**vpmspune.org** from Monday**, 25th November 2024 9:00 a.m. to Friday, 29th November, 2024 till 4:00 p.m.**

2. Kindly read the Application Form very carefully when selecting the school, specifically mention **Senapati Bapat Road Branch for admission related to this Notification.**

3. Children completing 4 years on or before **31st December 2025 (born between 1st October 2020 and 31st December 2021** both dates inclusive) are eligible to apply for admission to Jr.KG for the academic year 2025-26. *This will be strictly adhered to*.

4. Forms will not be accepted of those children who are underage or overage.

5. No manual corrections will be accepted on the Hard Copy of the Application Form.

6. Before filling the online application form, a fee of Rs. 1000/- has to be paid by NEFT/IMPS/RTGS towards Registration. Kindly note that the form will not be accepted under any condition, in case of non-payment of Rs.1000/-. **Registration Fees are NON-REFUNDABLE.**

Account Details for Online payment:

Name : Vikhe Patil Memorial School Pre Primary Section
Account No : 315010100051387
IFSC Code : UTIB0000315
Bank : Axis Bank
Branch : S.B.Road, Pune

Kindly bring along a photocopy of the online transaction [Registration Fees Rs.1000/-] with the Application Form & supporting documents for submission to the School Office, in person.

7. Before filling the online application form, please keep the following documents (**soft copies**) ready on your system (**all files should be less than 300 kb**):

a. Scanned copy of Birth Certificate of the child (in pdf).

b. Scanned copy of child's Aadhar Card / Aadhar Registration receipt of application / Undertaking to acquire an Aadhar Card for your ward (in pdf). In case of Undertaking being submitted in absence of Aadhar, the Aadhar copy should be submitted at school office latest by 31st March 2025.

c. Scanned copy of Aadhar Card of both the Parents (in pdf).

d. Scanned copy of Caste Certificate (If applicable and shall not be accepted later) of the child and/or the father (in pdf).

e. Upload the latest passport size, coloured photograph of the child and both parents (in jpeg).

f. Scanned copy of proof of Registration fees NEFT / RTGS / IMPS (in pdf).

g. Scanned copy of Medical Certificate.

8. After you complete the application and "SUBMIT', you will receive the completed form by e-mail in (pdf format) on the e-mail address that you have filled in the application. **[Please do not enter your corporate Email ID's as firewalls and corporate servers block emails with attachments]**

9. Print TWO copies of the submitted form: **One for submission to the respective branch of the school** and the other one for your own record/reference.

10. Duly completed **Application Form** (with signature on the last page) along with **proof of NEFT of Rs.1000/- (Registration Fee),** two coloured photographs of the child, self-attested photocopy of the **Birth Certificate** of the child, photocopy of **Aadhar Card** of the child & both parents and **Caste Certificate** (if applicable) of the child and/or father and Medical Certificate are required to be submitted to the School Office as per **the Admission Schedule below.**

==Please co-operate with the school authorities to ensure the smooth completion of the admission process.==

Sd/-
Principal   **Date:21.11.2024**

Admission Schedule : 2025 - 26

S.No.	Activity		Schedule	
			First Date	**Last Date**
1	**Application forms available on website**	:	25/11/2024 (Monday) 9.00 am	29/11/2024 (Friday) 4.00 pm
2	Submission of duly completed form along with all required documents for verification at the school office.	:	25/11/2024 (Monday) 9:00 am – 1:00 pm 2:00 pm – 3:00 pm **(25th Nov to 29th Nov timings)**	30/11/2024 (Saturday) 9:00 am – 12:00 pm **(Saturday-Half Day timing)**
3	**Date of lottery**	:	**10/12/2024 (Tuesday) at 09.30am** **In the School Amphitheatre**	
4	Display of Shortlisted on School website - Candidates for admission to Jr. KG.	:	**11/12/2024 (Wednesday)** **(Time: 12:30 pm)**	
5	Date of submission of Fees and Original & Pending documents to confirm the admission	:	**From 13/12/2024 to 17/12/2024** **(Friday to Tuesday)** **(9:30 am to 3:00 pm)**	
6	School office will remain closed	:	**15/12/2024 (Sunday)**	
**Please note that the original birth certificate must be submitted in the school office by 3:00 pm on 17/12/2024, failing which the admission will stand cancelled.**			
7	Display of Waitlisted Candidates for admission, if applicable	:	**23/12/2024 (Monday) (Time : 10:00 am)**	
8	Date of submission of Fees and original DOB certificate to confirm the admission for Waitlisted Candidates, if applicable	:	**From 26/12/2024 to 30/12/2024** **(Thursday to Monday)** **(9:30 am to 3:00 pm)**	
9	**School office will remain closed**	:	**Sunday, 29th December, 2024**	
10	Closing of admission Process	:	**31/12/2024 (Tuesday)**	
11	Orientation Programme	:	**(Parents will be informed via email)**	
12	Commencement of classes	:		

Note: The schedule given above may change due to unavoidable circumstances. The revised schedules will be notified on the website www.vpmspune.org

FEE STRUCTURE

Jr. KG Admission for the Academic Year 2025-2026

Particulars	Term I	Term II
Tuition Fees	42,950	42,950
Term Fees	5,300	5,300
Library Fees	5,300	5,300
Co-curricular Fees	5,300	5,300
Activity Fees	5,300	5,300
Total Fees	**64,150**	**64,150**

➢ New Admission will pay Rs. 50,000/-, as Non-refundable one-time admission and processing fees.

➢ New Admission will pay Rs.1,00,000/-, as one-time Refundable Deposit (Refunded at the time of student leaving the School).

Sd/-
Principal   **Date : 21.11.2024**